

JET - Icon Legend

Call Report



Work to be done in the future



Completed work



Work that is overdue and late



Work that has been completed and paid
You cannot edit a locked Call Report

Skip Request



Skip Requested



Skip Approved



Skip Denied

Training



Training to be done in the future



Completed training



Training that is overdue and late

Time Off



Requested, pending approval



Approved time off



Shows on Approvers task panel only as
Awaiting Approval

Travel



Complete

Other Time



Complete



**When a padlock appears on an icon
the item cannot be changed**

